

**STUDENT DEVELOPED INDEPENDENT CLASS PROCESS**

Students wishing to develop their own independent class need to submit a plan to the building administrator and the Curriculum Committee for approval. The plan must include:

1) A Title

The title should capture the essence of the class – the information the student hopes to learn.

2) A Class Synopsis

In a paragraph or two, describe the class. What will it cover? The student should describe in some detail, what he/she hopes to learn and what they will know or be able to do after the class that they don't know or couldn't do before.

3) A Statement of Interest

The student needs to describe his/her interest in the subject/class. Why is it important? What about the subject piques their interest?

4) A List of Materials/Sources

As they choose their sources and materials, students need to consider the rigor of the materials. They will be earning high school credit for the class, so it must be at an academic level worthy of the credit. There are many sources that will work. Here are four suggestions. They can be used singly, or mixed and matched.

<https://www.udemy.com/>

<https://www.thegreatcoursesplus.com/>

<https://www.lynda.com/>

<https://www.pluralsight.com/>

5) A Description of Student Produced Product(s)

Day-to-Day Work Log: Each student should keep a daily log of their work. This is simply a day-to-day summary of what the student is working on and how long they worked each day.

Culminating Project: Students must describe a culminating project they will complete by the end of their course. They should think of this product as a way to demonstrate what they have learned. They should think: paper, presentation, portfolio, blog, video, working model, etc. They shouldn't hesitate to think outside the box. Try to impress!

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6) An Estimated Number of Hours for Completion

For a .5 (semester) credit, a class must require a minimum of 60 hours of work. Many of the program and sources above will list the estimated time it takes to complete them. If one of the sources is a book, the student can go to <https://www.readinglength.com/> for an estimate on how long it will take to read the book.

Students should also include the time they believe it will take to complete their products as part of their estimated hours.

7) Type of Credit

Except under very unusual circumstances, students will earn elective credit for Independent Classes. Students need to list what type of elective credit is appropriate for the class they have developed: Vocational, Fine Arts, etc.

8) Estimated Date of Completion

As much as possible, students should try to use the school calendar for setting due dates. First semester usually ends just before or just after Christmas. Second semester ends in late May. Students should use these dates unless they get approval from the building administrator.

9) Cost

Unless students are in the Free or Reduced Lunch Program, they are responsible for the cost for their materials and sources. If the student qualifies for the Free or Reduced Lunch Program, they may be eligible for a scholarship. The student should see the building administrator for more information.

10) Signatures of Approval

Students need three signatures approving their course: the building administrator's, a parent/guardian's and their own.

**This is truly an Independent Class! There is no Teacher of Record. Student will need to seek out help if any is needed. It is the student's responsibility to plan the class, gain approval for the class, do the work, complete the products and connect with the Building Administrator and/or Counselor to initiate the process for granting the credit.**

**EARLY HIGH SCHOOL CREDIT APPROVAL FORM**

Students have the option to receive early high school credit for the here mentioned course, relevant to the graduation requirements of Wrangell Public Schools. Successful completion of this course is required for credit to be granted (80% or above both semesters). When the student is in high school, this class and corresponding credit will be placed on his/her transcript.

Wrangell Public Schools celebrates student achievement and acceleration. In rare circumstances, high school credits earned in middle school can have a potentially negative impact on a student. In such cases, high school credits and grades earned prior to high school can be removed from the high school transcript prior to the beginning of the student’s senior year of high school.

Student Name:	<input type="text"/>	Student ID#	<input type="text"/>
Mailing Address	<input type="text"/>	Phone #	<input type="text"/>
		Graduation Year	<input type="text"/>
Middle School	<input type="text"/>		
Course Title:	<input type="text"/>	Instructor	<input type="text"/>

*I have reviewed and understand the policy regarding Early High School Credit and am electing to participate in said program.*

_____	_____	_____	_____
Student Signature	Date	Parent Signature	Date

*The Principal’s signature verifies that the above named instructor is highly qualified to teach this course at the high school level.*

_____	_____	_____	_____
Counselor Signature	Date	Middle School Principal Signature	Date

**For School Use:**  
 -Copy of this form is to be sent to student’s intended high school.  
 -Copy of this form is to be sent to the student and parent/guardian.  
 -The original form is to be filed in the student’s permanent file.