

BOARD MEMBER ORIENTATION

Following are the specific topics that may be covered or materials that may be provided in the orientation of new board members. Orientation will be provided by the superintendent, the board clerk/administrative assistant, the board president, individual board members independently, and through board work sessions.

The Superintendent or designee may provide:

1. minutes from the board meetings of the previous six months
2. copy of and orientation to the board policy manual
3. discussion of policy versus regulation
4. copy of Becoming a Better Board Member
5. review of superintendent duties
6. copy of negotiated agreement with Wrangell Teachers' Association (WTA) and superintendent's contract and resume
7. district goals and objectives
8. a copy of the Strategic Plan
9. discussion of instructional standards
10. copy of student handbooks from each school

Other orientation processes may include:

1. workshops conducted by the Association of Alaska School Boards either on site at the request of the district or at a central location with new board members from other districts
2. provision of printed materials on board policies and administrative procedures
3. visits with incumbent board members

Individual board members may work through the Superintendent to arrange:

1. facilities tour with maintenance director
2. visits with other district management personnel (e.g., principals, district office staff, etc.)

Orientation shall be considered an ongoing process for all board members, and may include, in addition to the above, such activities as:

1. Attendance at school board conferences and clinics on a local, area, state, and national basis
2. Exchange of ideas through joint meetings with neighboring school boards
3. Attendance at board work sessions that may provide:
 - session on parliamentary procedure
 - budget session with the business manager
 - review of superintendent's evaluation process
 - review of board standards
 - discussion of mission statement and board goals

Adoption Date: November 18, 2002
Revised & Renumbered: March 21, 2011
Reviewed: June 20, 2016
Revised: August 15, 2022
