

DEVICE AND INTERNET USE RULES

School Board policy requires users who wish to access the internet must have returned this form to the school with the required signatures, where it will be kept on file. Each user is responsible for his/her actions and activities involving school district devices, networks, and internet services, and for his/her computer files, passwords, and accounts. These rules provide general guidance concerning the use of district devices and examples of prohibited uses. The rules do not attempt to describe every possible prohibited activity. Students, parents, and school staff who have questions about whether a particular activity or use is prohibited are encouraged to contact a building administrator or the Network Administrator.

A. Acceptable Use

The district's devices, networks, and internet services are provided for educational purposes and research consistent with the district's educational mission, curriculum, and instructional goals. All Board policies, district rules, and expectations concerning student conduct and communications apply when students are using devices. Students are also expected to comply with all specific instructions from teachers and other school staff or volunteers when using the district's devices.

B. Prohibited Uses

Examples of unacceptable uses of district devices that are expressly prohibited include, **but are not limited to**, the following:

- 1) **Accessing Inappropriate Materials:** Accessing, submitting, posting, publishing, forwarding, downloading, scanning, or displaying defamatory, abusive, obscene, vulgar, sexually explicit, sexually suggestive, threatening, discriminatory, harassing, and/or illegal materials
- 2) **Illegal Activities:** Using the district's devices, networks, and internet services for any illegal activity or in violation of any Board policy or school rules, including bullying or harassing behavior toward students or other persons. The district assumes no responsibility for illegal activities of students while using school devices.
- 3) **Violating Copyrights:** Copying, downloading, or sharing any type of copyrighted materials (including music or films) without the owner's permission. The district assumes no responsibility for copyright violations by students.
- 4) **Copying Software:** Copying or downloading software without the express authorization of the Network Administrator. Unauthorized copying of software is illegal and may subject the copier to substantial civil and criminal penalties. The district assumes no responsibility for illegal software copying by students.
- 5) **Plagiarism:** Representing as one's work, any material obtained on the internet (such as term papers, articles, music, etc.). When internet sources are used in student work, the author, publisher, and website must be identified.

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- 6) **Non-school Related Uses:** Using the district's devices, networks, and internet services for non-school related purposes during school hours, such as private financial gain; commercial, advertising, or solicitation purposes, or any other extensive use not connected with the educational program or assignments
- 7) **Misuse of Passwords/Unauthorized Access:** Sharing passwords, using other users' passwords, and accessing or using other users' accounts
- 8) **Malicious Use/Vandalism:** Any malicious use, disruption or harm to the district's devices, networks, and internet services, including but not limited to hacking activities and creation/uploading of viruses
- 9) **Unauthorized Access to Blogs/Chat Rooms/Social Networking Sites:** Accessing blogs, chat rooms or social networking sites without authorization from supervising teacher
- 10) **Cyberbullying:** Using the internet to send or post text or images intended to hurt, embarrass, or otherwise negatively impact another person

C. No Expectation of Privacy

Wrangell Public Schools' devices remain under the control, custody, and supervision of the school district at all times. Users have no expectation of privacy in their use of district devices or personal devices using the school's network, including email, stored files, and internet access logs.

D. Student Security

A student should not reveal his/her full name, address, telephone number, social security number, or other personal information on the internet without prior permission from a teacher. Students should never agree to meet people they have contacted through the internet without parental permission. Students should inform their teacher if they access information or messages that are dangerous, inappropriate, or make them feel uncomfortable in any way.

E. System Security

The security of the district's devices, networks, and internet services is a high priority. Any student who identifies a security problem must notify his/her teacher immediately. The student shall not demonstrate the problem to others or access unauthorized material. Any user who attempts to breach system security, causes a breach of system security, or fails to report a system security problem shall be subjected to disciplinary and/or legal action in addition to having his/her computer privileges limited, suspended, or revoked.

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F. Compensation for Losses, Costs, and/or Damages

The student and his/her parents/guardians are responsible for compensating the school district for any losses, costs, or damages incurred by the district for violations of Board policies and district rules while the student is using district computers, including the cost of investigating such violations. The district assumes no responsibility for unauthorized charges or costs incurred by an employee or student while using school district computers.

G. Consequences for Violation of Device Use Policy and Rules

Use of the district devices, networks, and internet services is a privilege, not a right. Compliance with the district's policies and rules concerning computer use is mandatory. Students who violate these policies and rules may have their privileges limited, suspended, revoked, and/or they may be fined. Such violations may also result in disciplinary action, referral to law enforcement, and/or legal action.

Student:

By signing this agreement, I verify that I have completed appropriate training and have read this Agreement and related policy and understand that internet, devices, digital accounts and district network use can be monitored. I hereby agree to comply with the conditions of acceptable use.

Student Name (please print): _____ Grade: _____

Student Signature: _____ Date: _____

Parent/Guardian:

As the parent/guardian of the above-named student, I have read this Use Agreement and related policy and understand that internet, devices, digital accounts and district network use can be monitored. I understand that my child may be disciplined for inappropriate or unacceptable use of electronic resources. I further understand that student use of the electronic resource system is designed for educational purposes. I understand that it is impossible for Wrangell Public Schools to filter, monitor or restrict access to all inappropriate materials. I will not hold the Wrangell Public School District responsible for inappropriate or unacceptable materials my child may access on the network system. I understand that I am responsible for intentional or accidental damage to equipment, not covered by warranty. I hereby give my permission and approve the issuance of an electronic account and device for my child.

Parent/Guardian Name (please print): _____

Parent/Guardian Signature: _____ Date: _____

Adopted in Consultation with Legal Counsel: January 14, 2002
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